

Facility Usage Guidelines

The following policies and procedures may not cover every situation or event that may occur throughout the facility and so are meant as a guide to current policies and procedures. Final interpretation of Department of Recreational Sports Policies and Procedures will be left to the discretion of the Managers on duty or the Department of Recreational Sports Administration in order to maintain the health, safety and security of patrons and staff.

Insurance

1. The University of Georgia does not provide health insurance coverage for accidents or illness incurred while participating in a recreational activity or in a recreational facility.
2. Participation is at your own risk. The Department of Recreational Sports recommends that you seek the advice of a physician before beginning any exercise or physical activity.
3. Anyone injured while utilizing the Department of Recreational Sports Facilities must immediately contact the nearest Recreational Sports Staff Member so proper care can be provided as quickly as possible. Staff Members are trained to provide limited emergency care to patrons until professional emergency care can arrive. If advanced emergency care is necessary, Recreational Sports will activate emergency procedures. Patrons are asked not to dial 911 directly as this may lead to delay/confusion in obtaining proper care.
4. In any injury situation, the injured person (when possible) and any witness(es) will need to complete an Accident Report.

UGA Code of Conduct

1. UGA Student behavior is expected to be in compliance with standards of conduct expressed in the Code of Conduct (<http://www.uga.edu/judicialprograms/code.htm>).
2. The UGACard is non-transferable, and any student who uses the ID card of another person or who allows his or her card to be used by someone else is subject to disciplinary action and will forfeit recreational privileges for the remainder of the day. Upon request, the UGACard must be shown to University officials. Giving false or incomplete information on the ID request form by a student and/or witness is a violation of University policy and subject to disciplinary action.

Access Policies

For membership information, please refer to

http://www.recsports.uga.edu/rec_template_1.php?page_ID=1143842393.

1. The Ramsey Student Center is a controlled access facility. Members must access the Ramsey Student Center in the Main Lobby Entrance by using the handscanners. An access gate is available for children under 18 and persons with special physical entry needs.
2. Member privileges are **not transferable**. Anyone using their UGACard or UGACard ID Number in violation of UGA Policies is subject to referral to the University Judiciary and/or University Police.
3. Limited access is available for children under 18 years:
 - on weekends during the academic year from 5 pm Friday through 11 pm Sunday
 - daily during summer facility hours
 - during some University Break and Holiday periodsAll children who come into the facility must have a membership and must be accompanied by an adult member at all times. Children are not allowed in the Strength & Conditioning facilities. Children under 13 are not allowed to use cardio machines.
4. Soliciting to gain access to the facility is prohibited.
5. Entry to and exit from the Ramsey Student Center must be through the front entrance/exit only. Individuals entering or exiting through non-designated doors are subject to referral to the University Judiciary or University Police. Other exits should be used only in an emergency.
6. Recreational Sports reserves the right to refuse admittance or to request individuals to leave the facility.
7. Everyone must be clear of the facility by closing.
8. Certain areas of the facility or the entire facility may be closed when warranted (i.e., special events, inclement weather, maintenance projects, etc).

Guest Pass Services

Ramsey Student Center Guest Passes may be purchased at the Admissions Desk during all open facility hours. Cash, check and Bulldog Bucks are the accepted forms of payment.

Individual Guest Pass

1. Fees
 - Adult (18 and over – **valid photo I.D. required**) - \$7.00
 - Youth (under 18) - \$5.00 – **limited access policies apply**
2. Current fees-paid students and Ramsey Center Members may purchase up to two guest passes daily. A valid UGACard or valid UGACard number and valid photo I.D. are required.
3. Registered students and current faculty and staff with an UGACard may purchase a self-sponsored Guest Pass.
4. Guests of the Georgia Conference Center Hotel can sponsor themselves with evidence they are current patrons of the hotel.
5. Alumni, who are not Ramsey Student Center Alumni Members, are not eligible to purchase any type of guest pass, including a self-sponsored pass.

6. Guest passes are valid for issue day only and are non-transferable.
7. Guests must be accompanied by their UGA sponsor at all times. Sponsors are responsible for their guest and any damages their guest may cause.
8. Limited access is available for children under 18 years:
 - on weekends during the academic year from 5 pm Friday through 11 pm Sunday
 - daily during summer facility hours
 - during some University Break and Holiday periods

All children who come into the facility must have a membership and must be accompanied by an adult member at all times. Children are not allowed in the Strength & Conditioning facilities. Children under 13 are not allowed to use cardio machines.

9. Guests are not permitted to check out equipment, make court reservations or participate in organized Recreational Sports Programs.

Family Guest Pass

1. Fee: \$15
2. Current UGA students, faculty and staff members may purchase a family pass and bring up to three family members with them. No membership required.
3. Family Guest Passes provide issue day facility access only and are non-transferable.
4. Limited access is available for children under 18 years:
 - on weekends during the academic year from 5 pm Friday through 11 pm Sunday
 - daily during summer facility hours
 - during some University Break and Holiday periods

All children who come into the facility must have a membership and must be accompanied by an adult member at all times. Children are not allowed in the Strength & Conditioning facilities. Children under 13 are not allowed to use cardio machines.

5. Guests are not permitted to check out equipment, make court reservations or participate in organized Recreational Sports Programs.

Spectator Policy

1. Spectators will only be admitted for special events in which the event contact person has made prior arrangements with the Facility Reservationist.
2. An Intramural Sports Spectator Pass may be obtained by a Ramsey Center Member, valid UGACard required, in Room 201 of the Ramsey Center Mondays through Fridays from 8 am to 5 pm. A spectator who does not have an Intramural Sports Spectator Pass must pay the \$7.00 guest fee in order to watch a game.

General Rules

1. Violation of these rules or other violations of the University policy will be reviewed and acted upon appropriately.
2. The following are prohibited in indoor facilities:
 - alcoholic beverages, illegal drugs and tobacco products
 - amplified music – headphones/earphones are required for personal stereos
 - any activity that may damage facility walls and equipment
 - bicycles
 - chalk (unless approved by area supervisor)

- glass containers
 - intoxicated persons
 - open flames/candles
 - personal chairs and tables
 - pets (with the exception of service animals)
 - rollerblades, roller skates and skateboards
 - weapons
3. No recreational activities may occur in the hallways and corridors.
 4. Modification of Recreational Sports Facilities and Equipment is not permitted.
 5. Do not bring valuables to the facilities. Personal belongings should always be secured in lockers. **Recreational Sports is not responsible for lost or stolen items.** Patrons should inquire about lost items and report suspected thefts to the staff at the Admission's Desk.
 6. Items turned into "Lost and Found" are generally kept until the end of each semester at which time that are donated to charity or discarded as appropriate. UGACards are normally submitted weekly to the UGACard Office.
 7. Cell phones should only be used in common areas of the facility such as lobbies and hallways. Cell phone usage in locker rooms is strictly prohibited.
 8. Food and beverages may only be consumed in designated areas.
 9. Use or display of abusive and/or profane language is prohibited. Recreational Sports reserves the right to refuse admittance or request individuals to leave the facilities for such behavior or attire.
 10. Non-marking athletic shoes only on all courts and gym floors.
 11. Children over age 4 are not permitted in the locker room of the opposite sex. Family Changing Rooms are located on the first floor in the Aquatic Hallway opposite the Recreational Pool entrance doors.
 12. Per University of Georgia Policy, anyone wishing to take pictures or film must obtain pre-approval from the Director or Associate Director of Recreational Sports.
 13. All accidents and injuries must be immediately reported to a staff member.
 14. Spitting is not permitted in any activity or common areas. Spittoons or trashcans are provided in all areas for this purpose.
 15. Verbal instructions issued by Department of Recreational Sports Staff should be strictly followed.

Attire

1. Apparel changes are restricted to locker room facilities.
2. Proper training attire is required. No street clothes, jeans or jean shorts allowed.
3. A minimum of a short sleeved, non mesh t-shirt is required while using machines and exercise mats. Sports bras should have a comfort fit, be opaque in color and cover through to the mid-drift.
4. Clean, close-toed athletic shoes that have non-marking soles should be worn in all activity areas of the facility. Taps and high heeled shoes are not permitted on any of the

hard wood floors. Cleats are not allowed in the facility. Shower shoes are strongly recommended in the locker rooms and swimming pool areas.

Reservations

Groups interested in reserving an activity area should contact the Facility Reservationist at 706-542-5060. Facility Request forms are located on our website at

http://www.recsports.uga.edu/user_files/1244574285_VB%20Arena%20Special%20Event%20Request%20Form.pdf.

Advertisement/Promotion

1. The distribution or posting of leaflets, brochures and advertisements is prohibited in all Department of Recreational Sports facilities and surrounding grounds unless approved by the Facilities Reservationist, 706-542-5060.
2. Only items associated with The University of Georgia qualify to be distributed or posted at the Ramsey Center.
3. The Facilities Reservationist will post leaflets, brochures and advertisements of an appropriate nature. Items posted by other individuals will be removed.
4. The use of sidewalk chalk on any surfaces outside Recreational Sports facilities is also prohibited.

Tours

1. Self-guided tours may occur during facility hours.
2. Guided tours for fewer than 10 people are available from Recreational Sports Staff during facility hours. Guided tours for more than 10 people need to be arranged through The University of Georgia Visitors Center (<http://www.uga.edu/visit/> or 706-542-0842).

Informal Recreation

1. The following informal recreation sports are available, schedule permitting, on a first-come, first-serve basis at the Ramsey Student Center:

Badminton	Basketball	Cardio	Handball
Jogging	Martial Arts	Racquetball	Soccer
Squash	Volleyball	Walking	
Weight Training and Conditioning			

Please check the Daily Facilities Schedule posted in the Hours section of the website for specific information (<http://www.recsports.uga.edu/>) and plan your workouts accordingly.

2. Anyone wishing to use the center for an activity that is not listed above must contact the Facility Reservationist for prior approval.
3. The Ramsey Student Center is for recreational use only. Individuals may not use it for personal coaching or instructional purposes. Organized activities other than those approved by the Department of Recreational Sports are prohibited.
4. Disassembling or moving of equipment may only be done by a member of the Recreational Sports staff.

5. Basketball:

- Hanging on basketball goal rims is not permitted.
- Schedule permitting, a court will be available for shooting only (no games):
 - on weekends during the academic year from 5 pm Friday through 11 pm Sunday
 - daily during the summer
- Games held on Gym Central Courts tend to be:
 - Court 1 – competitive
 - Court 2 – semi-competitive
 - Courts 3 & 4 – recreational
- Challenge Court guidelines
 - A challenge for the next game is issued verbally by waiting players. No one presently in a game may call next game.
 - Only one player needs to be present to issue a challenge.
 - Losing players are not eligible for the next game unless other players are unavailable.
 - Player must be present at start of next game to be eligible to play.
 - Upon winning three consecutive games, the winning team must exit the playing area if other players are waiting to play.

6. Badminton, Soccer and Volleyball Challenge Court Guidelines:

- A challenge for the next game is issued verbally by waiting players. No one presently in a game may call next game.
- Only one player needs to be present to issue a challenge.
- Losing players are not eligible for the next game unless other players are unavailable.
- Upon winning three consecutive games, the winning team must exit the playing area if other players are waiting to play.

7. Racquetball and Squash Court Policies and Reservations

Policies

- All court rackets must have protective non-marking guards and wrist straps.
- Only non-marking balls are permitted.
- **It is strongly recommended that protective eye guards be worn while playing racquetball, squash and handball.**
- Squash is the only activity allowed on the Squash Courts. Racquetball is not permitted.

Reservations

- Must be a member to reserve facility space.
- Courts may be reserved up to two days in advance by providing name and phone number by calling Equipment Checkout 706-542-5116.
- Reservations are 55 minutes in length with the exception of the closing hour of the facility in which the reservation is 45 minutes. All equipment must be returned to Equipment Checkout 15 minutes prior to closing.
- Two-hour reservation limit per member per day.
- A 10-minute courtesy hold on reservations will be enacted. After 10 minutes, the reservation is voided & the court becomes available for informal recreation

8. 1/8th Mile Track and Track Overlook Area

- Walk single file, inside lane only. Jog/Run in the outer lanes.
- Obey directional arrows at all times including accessing the overlook area. Arrows are typically set

- Counter-Clockwise – Monday, Wednesday & Friday
 - Clockwise – Tuesday, Thursday, Saturday & Sunday
 - Give right of way to people passing on the track.
 - No strollers.
 - For the safety of all patrons, no loitering or spitting is allowed on the track.
9. Martial Arts Room
- Shoes are not permitted on the mats.
 - Punching Bag
 - Absolutely no hanging on or from the bag or its platform.
 - Bag may not be removed from its platform
10. Boxing and Studio Cycling Areas are for scheduled class use only.
11. Wrestling Mats are for UGA Wrestling Club use during scheduled practices in Exercise Studio A.

Equipment Checkout Policies

1. The following equipment is available for daily checkout for use in the Ramsey Student Center only:

Balls:

Basketball – Men’s and Women’s
 Indoor Soccer
 Volleyball

Fitness:

Medicine Ball
 Jump Rope
 Resist-a-ball

Racquets:

Badminton
 Racquetball
 Squash

Swimming:

Aqua Jogger
 Kickboard
 Pull Buoy

Rental Items

Towels	\$1
Climbing Shoes	\$2

2. Valid UGACard ID is required to check out and return equipment.
3. By checking out equipment, patron agrees equipment is in good condition, accepts responsibility for paying the replacement cost of equipment which is stolen, lost, damaged or not returned and is aware their access to the Ramsey Student Center will be blocked until replacement fee payments have been made.
4. All equipment must be checked back in the same day it is checked out and is due back fifteen minutes prior to the close of the facility. Failure to return equipment on time will result in patron’s access to the Ramsey Student Center being blocked.
5. Patron must return the same item checked out.

Locker Policies

1. Staff members are not permitted to hold patron’s personal belongings.
2. Day lockers are located throughout the facility:
 - Bring own lock - Men’s & Women’s Locker Rooms, Hallway outside Gym Central

- 25¢ refundable deposit - Outside Rec Pool, Outside Gyms East & West, S&C I Hallway, Outside Martial Arts Room
 - Free – outside Track
3. Day lockers must be emptied by closing each day.
 4. Contents left in a day locker overnight will be removed and placed in lost and found.
 5. Rental Lockers are available through the Cashier's Window. Please see http://www.recsports.uga.edu/rec_template_1.php?page_ID=1143842393 for additional information.
 6. Students and their dependent members must remove all locker contents from Rental Lockers **by closing on the last day of the semester rental period or all contents will be forfeited.**